

MINUTES
North Gilliam County Health District
BOARD OF DIRECTORS
May 21, 2024
Regular Meeting @7:00 pm

Call to Order – Ron Cecil, Chair @6:00 pm and @7:00pm.

Board Members Present: April Aamodt, Todd Terp, Ron Cecil, and Grant Wilkins.

Board Members Not Present: Kolton Boethin

District Employees Present: Chris Kieweg, Carrie Schadewitz, David Anderson, Stacey Reding, Tena Ferguson.

Guests: David Reding and Andrew Myers via zoom.

Consent Agenda

Minutes-April made motion to approve April 16, 2024, minutes, Todd Terp seconded, All in favor, Aye-Grant Wilkins, Ron Cecil, Todd Terp, April Aamodt. Opposed-none. **Motion Passed.**

Financial Report- See attached board packet. Grant makes motion to approve, Todd seconded, All in favor, Aye-Ron Cecil, Todd Terp, Grant Wilkins, and April Aamodt. Opposed-none. **Motion Passed.**

Public Comment

The NGCHD board members will hear public comments on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest.

Department Reports

Clinic Report – Attached to Minutes

Medic Report: Happy EMS Week!

David –We participated in the rodeo both days, parade and May Day parade and only gave out one Band-Aid.

-Conducted 13 runs with 6-7 transports this month with one going to Kadlec.

-Losing Kaylene, as she will be going to baker, but may keep her on PT.

-Losing Richard, he will only be able to do overnights and no days.

-Will be looking for new Part-timers/non-benefited to help cover for Tena and I.

-Ron asked if David had heard back from Morrow County on the agreement—David stated, still waiting for the chief to call back.

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Old Business

a. Policy & Procedures Update from Attorney.

- Attorney emailed revised handbooks and discussed his suggested revisions.
- The board discussed combing vacation and sick hours into one bucket. As of July 1, 2024, employees' vacation and sick benefit will be referred to as PTO. (Paid Time Off)
- The board agreed to reduce the current annual sick benefit hours from 96 hours to 72 hours effective July 1, 2024, for full-time employees.
- The Board also discussed the terms of vacation for full-time employees based off years of service.

0-2yrs=2wks

3-5yrs=3wks

6-10yrs=4wks

11+yrs=5wks

- All of the above are Pending board approval.

b. Vehicle Decal Update

- David stated it will be here on June 1, 2024.

c. High School Scholarship Update

- Calli Troutman needs to sign form and graduation is June 8th, 2024. Carrie will complete the certification and order the document holder for the graduation presentation.

d. Gilliam County Grant Update

- David stated, it's rolling and he still needs to complete the application.

New Business

A) Merit Increase/ Cost of Living

- Grant- makes a motion for 3.0% raise to be effective July 1, 2024, Ron seconded, All in favor, AYE-Grant Wilkins, Ron Cecil, Todd Terp. Opposed- April Aarnodt. **Motion Passed.**
- Todd proposed to do a 15% merit increase for Carrie for all her accomplishments since joining the District. Based on her outcomes and job performance she has continued to demonstrate her commitment to improving and growing services. Grant asked that this vote wait until evaluations are completed. Board discussions concluded a Special Meeting will be held at 7:00pm on June 11, 2024, for David and Carrie's Annual Management Performance Evaluation.

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Other Business not on Agenda


N/A.

Adjournment @847pm.


Executive session may be called as needed in accordance with ORS.192.660 (i)
Agenda subject to change without prior notification.

Next Regular Meeting Tuesday, June 18, 2024

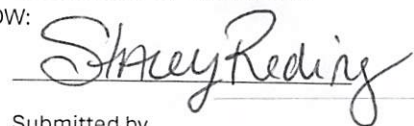
THESE MINUTES ARE APPROVED AS THE OFFICIAL May 21st, 2024 REGULAR MEETING MINUTES OF THE NORTH
GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



NGCHD Board Member



NGCHD Board Member



Submitted by