**Minutes**

**North Gilliam County Health District**

**BOARD OF DIRECTORS**

**November 21, 2022**

**Arlington City Hall**

**500 West First Street**

**Arlington, Oregon**

**Call to Order** – Ron Cecil, Chair

**Time: November 21, 2022 - 6:00 PM Pacific Time**

**Present at meeting: Ron Cecil, April Aamodt, Grant Wilkins, Denny Newell, Carrie Schadewitz, David Anderson, Michele Guilliam**

**John Anderson from Wheatland Insurance**

**Public Comment: NONE**

**Other Business not on Agenda**

**Guest Speaker from Wheatland Insurance John Anderson. Discussion about our current policy and the new one coming due. He spoke at the beginning of the meeting. There was a lengthy discussion. Attached in the transcribed minutes.**

**Consent Agenda: Denny, Motion to Approve minutes as they were written for the October Board Meeting, seconded by April, all in favor. Motion passed unanimously.**

**Financial Report: MOTION Denny,** I move to acknowledge receipt of the financial report. Seconded by Grant. Motions been made and seconded. All is in favor. Motion Passed Unanimously

**Public Comment**

No Public Comment

**Update**

Clinic Report: First off, I just want to share the clinic had the opportunity to serve someone from out of state on the other side of the United States. And it was just sweet because the family took time to write a note to the clinic, thanking them for stepping up. And going outside of the care and just being expediting and getting this person what they needed, and they just really appreciated the help, the attention, the communication. So, there was a beautiful card that they sent and today right before I walked out there was someone else who has been reluctant over the years to become a uh to use the clinic as their primary care. And I'm not sure what instigated it, but. This person came in and today, at the end of the day, it was so refreshing because this person was like I never anticipated receiving this kind of care from a small town. UM, I have been reluctant to come to this clinic because. I just assumed blah blah blah and. Just went on and on with kudos about how much they appreciated Joyce and Gabe and Michele, so it's just really refreshing to hear. Those kinds of things. I just want to share that with you guys. All the staff have completed their benefit selection for 2023 open enrollment. David and Tena. Everyone at the clinic, so we're good to go there. Gabe, Michele, and Susie provided a flu vaccination clinic for Chemical Waste Management on October 20th for their annual Wellness Day. So that was cool. They went on site and did the clinic out there. Gilliam Public Health provided their WIC program here at the clinic on November 9th. They're seeing families with children 5 and under. One thing that's nice about the public health being able to come here is there's families that live here who don't travel outside the city, so they're able to get these services here for their children. So, I think that's a step in the right direction. They'll be coming on the second Wednesday of every month. The next school vaccination clinic is on January 13th at the clinic. Dave and I are moving forward with Streamline for the District website and will be responsible for doing their own. Updates entering all the data, whether minutes, courses, Wellness, or any of the events we have going on, we will manage the website. Uh, and that was a cost savings for the district, right? David, about $2400 a year. The patient portal so patients now have access to the patients charts through our electronic medical record system. We also have the messenger feature that's also now available. Patients are receiving reminder calls reminder text. More conversation about the Patient Portal and messaging. What can be seen or not be seen. Ron and I had a meeting with Jeff Shot regarding the clinic, the storeroom, and the boardroom, converting that into a physical therapy location. Jeff went ahead and connected us with Steve Paulson. Steve Paulson does asbestos inspections. He did contact me, and he hasn't confirmed a date yet, but he's trying to figure out when he can send somebody over from Bend to do that asbestos inspection for the clinic. The emails. The domain is changed. That happened on October 25th.

Discussion about the roof needing to be properly fixed.

MOTION. Ron: I would make a motion that we hire this contractor to come and redo our roof, put the commercial gutters back on and not to exceed the $9350.00 that he bid to do the job. C&C construction services.

And he's licensed and bonded.

Grant: I'll second that motion.

Motions have been made and seconded that we contract C&C Construction, and price not to exceed $9350.00 All of those in favor. Motion PASSED Unanimously

Chris Fitzsimmons is looking for one of the North Gilliam County Health District board members to join the 911 committee. April will be doing this. The next meeting for the 911 committee is November 29th @6pm.

THERE WAS A VERY LEANGTHY COVERSATION ABOUT THE DISTRCIT EMAILS> Please see attached transcribed minutes for the conversation about this issue. PAGES 21-35

MOTION: Ron: motion to table this topic and have a work session. Seconded by Denny. Passed Unanimously

Medic Report: Revalidated Medicare for the Ambulances.

Trunk or treat Carrie helped. The theme was Sharks. We won 1st place. EMR is almost done. I must add a couple more dates due to canceled classes. Tomorrow morning until Monday it's only David and Kathy for calls. Discussion about why there is only him and Kathy. More discussion about drivers, EMR’s and EMT’s. Talk about outside EMT’s to help cover. Conversation about how to get more volunteers, how we charge for the classes. If they volunteer on our Ambulance the classes are free.

**Old Business**

1. PERS – Guest Speaker- No Show
2. Board PERS discussion- Discussion about his was had a few separate times in this board meeting. If employees understood exactly what this would mean, and what the cost would be. It was let known that all employees were for PERS, there are cost for employer and employee concerns. April: Motion to go forward with switching from TD Ameritrade to PERS, Denny: Second, the maker of the motion would be willing to. Include the employer portion.

Motion has been made and seconded that we switch over to PERS

Motion Passed Unanimously

Discussion about PERS in length, in transcription.

1. Employee Evaluations Hire Date vs. January: Denny has brought a concern that he believes that to make a change for employee evaluations to be done in January is Solely based on benefitting the administrator then it being for the benefit of the employee to have their employee evaluation on their anniversary hire date. Carrie has clarified that in a previous meeting, more specifically closer to when she was initially hired, it was brought to her to make this change happen not for her benefit but because the board as it was before had asked her to do this. She clarified either way is fine and there just needs to be a decision made. No motion needed. Policy will stay the same.
2. Additional check signer: Discussion, not needed.
3. Department Head Evaluations: Were done in executive Session

**New Business**

**Adjournment**

Executive session may be called as needed in accordance with ORS.192.660 (i)

Agenda subject to change without prior notification.

There will be a fully Transcribed unedited 53-page version of this board meeting, in addition to these meeting minutes.

If any clarification is needed by the public, or by a board member, it is readily available.