**Minutes**

**North Gilliam County Health District**

**BOARD OF DIRECTORS**

**August 21, 2023**

**7:00pm**

**Arlington City Hall**

**500 West First Street**

**Arlington, Oregon**

**Call to Order** – April Aamodt, Vice Chair @7:07 pm

**Board Members Present:** April Aamodt, Grant Wilkins, Todd Terp, Ron Cecil-Via Zoom

**District Employee’s Present:** Carrie Schadewitz, Tena Ferguson, David Anderson, Andrew Myers- District Lawyer

**Guests**: Stacey Redding

**Consent Agenda**

**Minutes**- Motion made by Todd Terp to Approve the minutes as written.Seconded by Grant Wilkins. All in favor, AYE Grant Wilkins, April Aamodt, Todd Terp. **MOTION PASSED.**

**Financial Report**- Motion made by Grant Wilkins to approve the financial report. Todd Terp seconded motion. All in favor, Aye-April Aamodt, Grant Wilkins, Todd Terp, **MOTION PASSED.**

**Public Comment**

The NGCHD board members will hear public comments on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest. **NO PUBLIC COMMENT**

**Update**

**Clinic Report -Attached**

A new washer and dryer have been installed in the clinic.

The SIP Fund contract is a 15-year contract. Ends in 2032.

Clinic Records are now EMR based.

Construction is moving good for the remodel. **The anticipated completion of the remodel is for the end of September 2023.**

Working on a $15,000.00 grant with the Roundhouse Foundation to purchase all the exercise equipment for physical therapy. Will reach out to Hermiston Rehab facility (cardiac therapy.)

**Communication was sent out to all staff about the payroll change starting September 1st. We are going to be on a bi-weekly payroll.**

Today- The building was pressure washed.

New signage for the doors and new sign for the building has been ordered. Should be done by the end of next month.

**Update on the concern of the cost of Solutions IT**- Did some research when they were hired on in 2015, we were paying $2050 a month, and now we are at $2265. a month. From 2015 to 2023 that’s not a big jump.

Posted on call position for the clinic. Received 4 applications, 2 from Arlington and 2 from Boardman.

Fire Marshall came and inspected the clinic building. He passed the clinic.

**PERS update**. Sent everything over. Only the contract is done and have not had very much communication. It’s been very poor. Still waiting on PERS. TD Ameritrade has been stopped. Will send an email to Andrew.

**Medic Report-**

Spread sheets given for calls. (**Attached)**

Weekend shifts. 24 hour shifts possibly. Would be one more shift. There are some EMTs interested in this position. Job posting is still for 10-hour shifts. Training will be provided to them in our area. **Need estimates of pay, and what fund the money will be coming out of and continue the conversation at the next board meeting.**

Garage door- Electrician will be here tomorrow, to run lines. Total will be about $1500.

Working on a new sign for the Ambulance Building.

David will bring the Medication book to the next meeting. Tracks all medications for the ambulance.

**Old Business**

-Policy & Procedures Board Workshop- Next meeting September 5th, @6:00pm, Carrie will send email invite.

-Anderson & Perry- Quote- Attached to minutes. For EMS building. **Ron Cecil asked to move the topic to the next board meeting agenda.**

-EMR Class starts at the High School August 28th. ends January 25th. One hour per day, the class will be from 11:00am to 12:00pm. Tena and David will both be teaching the class. Will also be making T-Shirts for the students in the class.

**New Business**

-Update on fly vehicle- is now going to be able to be completely fixed.

State Farm Insurance Claim- Fly truck motor vehicle accident, State Farm is now saying their client was at fault and will be reimbursing Special Districts for that claim.

- EMS Inspection- There are new policies in place. (Attached to minutes.) Solutions to the deficiencies need to be done by September 4, 2023.

-EMS Recruitment: Covered in Medic Report.

-NAEMT- Info Attached to Minutes.

-Cost of Living increase - Last year this was done in July. Start discussion. This year the cost of living for 2023 is 8.2%. **Move the Cost-of-Living Increase topic to the September meeting for discussion**.

**Other Business not on Agenda-NONE**

**Meeting Adjourned**

**Next Regular Meeting scheduled for Monday, September 18, 2023**

THESE MINUTES ARE APPROVED AS THE OFFICIAL August 21, 2023\_REGULAR MEETING MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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NGCHD Board Member NGCHD Board Member

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Submitted By