

MINUTES
NORTH GILLIAM COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS
March 17, 2026 – 6:00 pm
Arlington City Hall
500 W. First Street, Arlington, Oregon

Call to Order/– Brian Foster, Chair at 6pm

Board Members Present: Brian Foster, Denny Newell, Sherrie Wilkins, Benjamin Tucker and Grant Wilkins **Quorum Established.**

Board Members Absent: None

District Employees Present: Stacey Reding, Joanne Smith, Cathie Francis

Public Members Present: Kelly Smith, Loyd Reding

Online: Tiffany Wilkins at 7pm

Consent Agenda

Minutes – Denny makes motion to approve the minutes as presented for December, January, and February. Seconded by Grant. **ALL IN FAVOR,** Brian Foster-Aye, Denny Newell-Aye, Sherrie Wilkins-Aye, Benjamin Tucker-Aye, Grant Wilkins-Aye. **OPPOSED-** None, **MOTION PASSED.**

Financial Report- Denny makes motion to approve the financial report as presented, seconded by Grant, **ALL IN FAVOR,** Brian Foster-Aye, Denny Newell-Aye, Sherrie Wilkins-Aye, Benjamin Tucker-Aye, Grant Wilkins-Aye. **OPPOSED-**None, **MOTION PASSED.**

Public Comment

The NGCHD board members will hear public comments on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest.

Kelly Smith, County treasurer candidate introduced herself.

Department Reports

CLINIC: See attached. January patient correction, 152 not 170. James Metzger said website out of compliance will cover more in new business. Happy Face Mobile dermatology will be here in May, need to fill 20 spots, skin cancer and acne. WIC and public health here in March, good turnout. Billing issues will contact HSA. Closed storage unit. No provider on Monday Dr. McLennon was stuck in Hawaii due to flooding. February patient count 142. Working on completing credentialing both Steven and Joyce.

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EMS: See attached. 13 calls, 5 transports, 8 non-transports, 1 life flight, 1 mutual aid with life flight. Sleeping quarters nearly done, electric next week. Staff went to WM for a tour, went well.

Old Business

- a. **Clinic Employee Departure:** Stacey met with Hannorah FNP, she has not responded to messages. Search continues.
Executive session called at 1816 back in at 1823, in accordance with ORS 192.660(2)(h) to consult with legal counsel concerning the legal right and duties of a public body with regards to current litigation or litigation likely to be filed. Michelle 2nd letter, contact Andrew for direction.
- b. **Rural Health Clinic:** at standstill, Denny stated need to go over if RHC is the right fit at this time. HSA contract is expired. Put it on hold to go over later, apply for grant extension.
- c. **Budget work session:** Moving in the right direction, will start this budget with opening balance as listed from audit report that had the funds moved from the reserve to the operating fund, per previous board resolution. Next meeting Thursday of next week, May presentation is the goal.
- d. **Operation Grant:** Keep on board if needed.
- e. **Stacey Contract:** Will be ready for April Meeting

New Business

- a. **High school Scholarship:** 1 applicant already, may need to redo application. Readdress in May meeting.
- b. **Clinic credentialing/Billing:** Was covered in Clinic report
- c. **Streamline:** Website may be out of compliance, per James Metzger looking into what is required. We pay them \$600, which is more than other locations, not sure why and what they do, contacted them waiting to hear back.
- d. **LGIP-** Need board authorization to add Joanne to account.
Denny makes motion to grant Joanne Smith access to the LGIP account, seconded by Sherrie. **ALL IN FAVOR**, Brian Foster-Aye, Denny Newell-Aye, Sherrie Wilkins-Aye, Benjamin Tucker-Aye, Grant Wilkins-Aye. **OPPOSED:** None, **MOTION PASSED**

Adjournment at 7:02pm

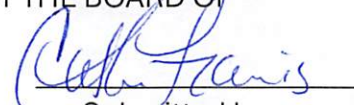
Executive session may be called as needed in accordance with ORS.192.660

Next Board Meeting Tuesday April 21, 2026.

THESE MINUTES ARE APPROVED AS THE OFFICIAL February 17, 2026 REGULAR MEETING MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

NGCHD Board Member

NGCHD Board Member



Submitted by

March 17, 2026, Board Minutes

Correction to January Pt numbers I went off what total appointments that included cancellations—Real number should be 152 and not 170.

James Metzker stopped this week for a copy of the audit and said that our website is out of compliance. -I reached out to Streamline since we pay them 600 a month for our website. I am unsure as to why the amount is so much compared to others. So, I am looking into that to get it reduced.

I also don't have access to email responses from the ethics complaints and told Daniel this when he called this week and he stated he was previously spoken with Michele. I put in a work order.

-Project happy face will be coming to the clinic in May-They conduct 15 min skin cancer checks/acne treatment –it is free and we need to fill 20 spots. Just waiting for the date that works best for Condon as Amy will be going there the 1st day and coming to us the next day.

-Public health and WIC came to the clinic and had a great turn out for vaccinations.

-Had 2 pts come in and stated that they have balances, but when they called their insurance, nothing had been billed over the past year. – we are going to dig into this further- Spoke with Hsa on this as well.

Storage unit has been cleaned out, and we can now save 50. A month.

Clinic pt count -Feb-142-provider was out for 3 days-17 days of coverage---Joyce ave 5.8 Stephen-6.3. HSA Payments reported 40,767.53.

Had no provider on Monday as Stephen was stuck in Hawaii.

We are working on the Credentialing for Stephen and Joyce as well as setting up accounts for the Insurances.

EMS—13 calls-5 transports-8NT—1 Life Flight—1 Mutual aid -turned to Life flight—

Payments from last fiscal period up to 59,094.01—still have some missing from May25.

Current year billing 56,690.65—total collected this fiscal yr to include back payment from missing PCRS—98,490.82

Sleeping quarters is almost complete--Electrician will be here next week.

Staff went up to chem waste for a luncheon and tour with Laci Gilmore. They said it was great.