**North Gilliam County Health District; Time: May 15, 2023 - 6:00 PM Pacific Time**

**Call to Order** – Ron Cecil, Chair

**Present:** Ron Cecil, Colton Boethin, Grant Wilkins, April Aamodt(Via Zoom), Todd Terp, Carrie Schadewitz, David Anderson, Dr. Steve McLennon, Joyce Barklow (via zoom), Tena Ferguson(Via Zoom) Michele Guilliam(via Zoom)

**Consent Agenda**

 **Minutes**- Grant Motion to Approve the April 2023 minutes with the added changes, seconded by Ron- All in Favor; April Aamodt-AYE, Ron Cecil- AYE, Kolton Boethin-AYE, Grant Wilkins-AYE**- Motion PASSED**

 **Financial Report**- Grant Motion to approve April 2023-May 2023 Financial Reports-Seconded by Kolton - All in Favor; April Aamodt-AYE, Ron Cecil-AYE, Kolton Boethin- AYE, Grant Wilkins-AYE **Motion PASSED**.

**Public Comment: No public comment at this meeting.**

The NGCHD board members will hear public comment on listed and or unlisted agenda items. Public comment is limited to (5) minutes per guest.

**Updates**

 **Clinic Report: Attached**

* Staff attended the mandatory training class. Certificates of completion were given at the end of the training. April will email the link for the ones who didn’t get it if needed.
* Had a meeting with PERS. Most of the staff were present. Gabe, Tena, Michele, Carrie, and David. It was a Zoom meeting, and there were prepared slides explaining the PERS program. Not allowed to record the meeting. There was time to ask questions and questions were answered.
* SDAO Seminar on May 3,2023.
* The EMR system in the Clinic has been updated. Patients can now make payments through the app. Can also check in via the app.
* Security cameras are scheduled to be installed May 30th, 2023.
* Lots of progress in the unfinished area of the clinic building. Is almost done being cleared out.
* Working with Roundhouse Foundation may be a resource in the fall, with possibly getting a grant to help with the remodel cost of that back area of the clinic.
* Will start getting quotes for the flooring and painting.
* The back area will be tapped off. The remodel should not affect the operations of the Clinic.
* Mammo Bus will be here on July 14th. No permit needed. Will be advertised in the paper. Will be contacting them to find out about how much it will cost for self-pay and see if there is a discounted price for self-pay.
* There is an upcoming meeting in Condon about Budget Meetings, and Public Records Law- Ron wants to be signed up for this one and Grant states he would like to be able to go but has other things going on.
* There are two Bids in the packets today for the abatement. Alpine is the more reasonable bid.
* Alpine needs to be contacted for the time frame of the abatement.

  **Medic Report:Attached**

* Recertification for Medicare state license is still being worked on.
* CAD Dispatch training first week of June.
* The 17th-29th of May Tena is gone.
* EMS attended the Arlington Rodeo; fortunately no calls this year.
* Power bank has been ordered and will do fine until a generator can be ordered.
* The Ambulance Hall fence has been vandalized, the south fence facing Cottonwood. Will get a police report for that. Repositioning the cameras. The fence needs to be fixed.
* New form for EMS calls. Everyone is good with the new form. April and the 15 days into May are on this report.
* Haven’t done anything with controlled meds. List of them brought to the last meeting. David will get that to Ron, as Ron was not present in the April 2023 meeting.
* Truck incident. There is an incident number but there is no police report.
* Question- Has the new ambulance been ordered? YES. Not everything is signed yet. Will be ready in 550 days. Payment is due when the ambulance is picked up.

**Old Business**

1. Policies & Procedures update- Is still being worked on. Carrie and David will set a date for the final meeting. Then they will present it.
2. Scholarship udate- David was held up a little bit by the school. Used an electronic Application for this. Talked with the Superintendent and some students about it.

Waiting for applications.Graduation is June 10th. Discussion on voting by email for who will receive the scholarship.If done by email, everything has to be put in a Minute book. Ron Cecil- Motion to adopt a plan to do our scholarship decision by email with all of the board members available on that email to vote for who the recipient will be and to announce it at that time and announce at the next board meeting who the winner was and what the amount was. Motion Seconded bv April Aamodt,Discussion? All in Favor; April Aamodt-AYE, Ron Cecil-AYE, Kolton Boethin- AYE, Grant Wilkins-AYE **Motion PASSED**.

1. EMS Building Update- David-None. Still waiting for calls to come back. Reached out again today.
2. PERS Update- Medical coverage is more important to some employees than going with PERS and that changing. There is an option to opt out of PERS during the switch over and stay with TD Ameritrade. April’s thought on PERS is changing the Medical Benefits if we go with PERS. Suggestion for any new hires that we only pay for employee medical not the whole family and pay for PERS. Starting July 1st. It is a lot of money. Ron’s thoughts are if everyone was for it it would be okay to move forward. Okay with staying with TD Ameritrade, and revisiting PERS again next year. Grant's thoughts are to let the ones who want to stay with TD Ameritrade stay with them and the ones who want to switch to PERS let them. Grant is going to email Denny for his thoughts on this topic and would also like to see what Kolton thinks. TABLED. no motion.
3. Budget Update-Budget is pretty much done. Next meeting on Thursday.

 **New Business**

1. Paid Leave- Should we add this to the benefit package? 0.4% Employee and 0.6% employer to make the 1%. Paychex is taking care of this already. It is mandatory. There is insurance that needs to be purchased for this as well and is also mandatory.
2. Future Budget Policy- There should be a policy for budget and budget committee for future board members. So there is consistency for the yearly budget and they know what needs to be done throughout the process. Everyone agreed that would be a good thing to do. NO Motion.

1. Future Hires- Was brought up in PERS topic. Do we want to continue paying full medical benefits for the whole family? At the moment it is still okay, if we need to make changes later because of cost then we will revisit that. MORE Discussion, no motions. Cost of insurance has not dropped.

This was the first topic of the meeting. Dr. Steven McLennon attended the meeting tonight to introduce himself and answer any questions from the board members.

Ron asks Carrie to introduce Dr. Steven McLennon and also explain a little bit about why having a Dr. at the clinic is beneficial.

Carrie- One of the things it brings us and Joyce will attest to this is, having an MD on staff will open us up to the potential of having more patients come to the clinic. There have been times that patients would not establish with us because there is not an MD on staff. I have been talking about the RHC for several months, it will not be an easy hill to climb, but one of the things that need to happen is to qualify for the RHC we need to have an MD on staff. The MD would be the Medical Director of the RHC and be responsible for the Policies and Procedures of the RHC. Any questions for steve?

Grant- Your thinking was two days a week?

Steve McLennon- My thinking wasn’t working at all. To be quite honest. (everyone kind of laughs) I just turned 64 and I always thought I'd work till I was 70, and that may still happen. The last eight years I have worked in a Hospice position. There was a change in the company and they needed physicians but what they offered me was just not reasonable. The timing was good. At the moment I’m dealing with some health issues. Since July, I’m still able to work. I have all my faculties. With the treatment I'm getting, to be working in the same ways I was would be draining. So giving all of that. I wasn’t really looking to work, but I really wasn’t looking to stop working either. And Lorie Saito, a few days after the lay off and I had decided I wasn’t going to sign their independent contract, she says hey Steve Arlington, they are looking for someone. I was like no thank you, I wasn’t really interested. At that point I just wasn’t looking for work. Then I was in eastern Oregon, and I thought I'll stop by . And in stopping by seeing the clinic, meeting Carrie, Joyce and Gabe. I got a really good feeling about it and the situation two days a week, that would be a great fit for me.

Grant- My next question is this is kinda what you were looking for?

Steven- Like I said I wasn’t really looking but sitting with that and just meeting everyone, that is what really changed my mind. Because that's really important to me, the environment that I work in. I like to work with a team, I don’t want to be like the boss, or away in the corner somewhere.

Some more Discussion.Any more questions?Time frame of starting work?

Steven-July, they told me by then I should be feeling kind of back to human.

Carrie- the other thing is, it takes 90 days to credential with all insurances. We would be able to bill under Joyce as a locum tenium. 60 days max from the time he starts seeing patients as a locum.

Email was sent about the Pay and Benefit package to everyone. Steven- And that was very acceptable. I think that is a nice contract.

April- is this a new position, do we have to put this out? Carrie- It has been posted for about three months now, on Indeed. April- thank you. I say if we have to wait 90 days for the credentialing to be done, I would like to get going on it.

Carrie- He is also willing to get his DOT Certification if it is a yes.

Grant Wilkins- motion to move forward with offering the position to Dr. Steven McLennon. Ron Cecil Seconded motion, Any more discussion? All those in Favor, April Aamodt-AYE, Ron Cecil-AYE, Kolton Boethin- AYE, Grant Wilkins-AYE **Motion PASSED**. Welcome aBoard!

 **Adjournment: @7:55pm**

Executive session may be called as needed in accordance with ORS.192.660 (i)

Agenda subject to change without prior notification.

**There was no executive session in this meeting.**

**Next Meeting scheduled for Tuesday, June 20, 2023**

THESE MINUTES ARE APPROVED AS THE OFFICIAL \_May 15th, 2023\_REGULAR MEETING MINUTES OF THE NORTH GILLIAM COUNTY HEALTH DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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Submitted By